

Manager, Digital Services

Digital Workplace Service Unit

Ref: DWS169/22, 6343/HKCS/110422

Job Description

Who we are looking for:

- Creativity in new ideas and future focus vision.
- Collaboration with colleagues and the community at large.
- Work Smart, Play Smart!

What you'll do:

- Accountable for the overall project success by driving the project's end-to-end life cycle, from design to implementation
- Work closely with Senior Manager to manage subordinates and contractors to develop, maintain and provide support on corporate ERP & BI system, RPA, Chatbot, software packages, and in-house developed solutions to meet business needs
- Serve as a digital partner in communication with business users to understand their needs and manage all levels of stakeholders
- Perform the BA and PM/QA roles of digital projects including collecting user requirements & prepare functional specifications, test planning & execution, and production deployment
- Maintain and review software documentation as required, ensure proper software version control, and change control is in place
- Provide ad hoc support on assigned projects if needed

You will be a good fit if you have/are:

- Bachelor's degree in computer science or business administration related discipline
- At least 8 years of ERP / Corporate-wide application life cycle implementation projects experience. BI Project experience is a plus
- SAP knowledge in PS, FICO, MM, SD, iRPA, CAI, ABAP will be an advantage
- SAP S/4HANA or other next generation ERP product knowledge is preferred but not essential
- Familiar with most of the ERP products in the market is a plus
- Ability to understand business processes from a user perspective
- Strong project management, problem solving, analytical, presentation, and communication skills
- Mature, multi-tasking, and able to work independently and under pressure
- Good command of both written and spoken English and Chinese, including Putonghua

Note:

Applicant may be considered for other positions if not matching the requirements of the subject position.

What we offer and What you'll like here:

- Innovative and energetic culture with smart outfits and sport shoes
- Professional lab and latest technology to actualize your creative ideas
- 5-day work week
- Prime location with good public transport network
- MPF Top-up and dental benefit
- Medical benefits from Day-1 with extended coverage to dependent(s)
- Professional training and career advancement opportunities

Apply now if you're ready to take the challenge! Do not miss this opportunity to join us to Create Value and "MAKE SMART SMARTER"!

HKPC will take into consideration both the quantitative and qualitative requirements of the post when selecting the suitable candidates. A competitive salary package commensurate with academic qualifications and experience will be offered. The successful candidates will be employed on a fixed-term contract basis, which is renewable subject to appointee's performance and the Council's development needs

Applicants are welcome to submit application at the HKPC e-Recruitment System (careers.hkpc.org) within 2 weeks from the posting date. Recruitment will continue until the position is filled.

Personal data collected will be used for recruitment purpose only. Candidates not invited for interviews within 6 weeks may consider their applications unsuccessful and the applications will be disposed by HKPC within 12 months.