



Join Us to Protect Personal Data Privacy

The Office of the Privacy Commissioner for Personal Data, Hong Kong (PCPD), an independent regulatory body established to monitor, supervise, enforce and promote compliance with the Personal Data (Privacy) Ordinance, invites high calibre candidates who have a passion to serve Hong Kong to join the PCPD in its work.

Personal Data Officer (Information Technology)

Requirements

- a) A good Bachelor's Degree in Information Technology, Computer Science, Computer Engineering, Information Systems, IT Management or related discipline or professional qualification in related discipline in a recognised university in Hong Kong, a university in a common law jurisdiction or a technical institute in Hong Kong;
- b) A Level 2 result in the Use of English paper and a Level 2 result in the Use of Chinese paper in the Common Recruitment Examination, or preferably Grade "C" or above in Use of English in the Hong Kong Advanced Level Examination (HKALE), or Grade "4" or above in English Language in the Hong Kong Diploma of Secondary Education Examination (HKDSE), or equivalent, or a minimum overall band score of 6 in the International English Language Testing System (IELTS) with the Writing Sub-test score not lower than 6; good command of written and spoken Chinese, preferably Grade "C" or above in HKALE, or Grade "4" or above in HKDSE, or equivalent;
- c) Proficient in the use of IT tools, software and applications; and
- d) A minimum of 6 years of relevant experience in IT security. Candidates with less experience with the right calibre will also be considered but may be appointed at a remuneration package commensurate with the experience.

Expectations

- a) Positive, diligent and self-motivated with good interpersonal skills;
- b) Practical knowledge and hands-on experience in managing IT security devices such as firewalls, IDS/IPS, SIEM, Data Loss Prevention, Endpoint Protection Software, etc;
- c) Knowledge of security industry standards (e.g. ISO 27001);

- d) Certification in information security (i.e. CISSP, CISA, CISM, ISO 27001 Lead Auditor, CEH, OSCP or equivalent) is preferred;
- e) Strong analytical and problem-solving skills; and
- f) Able to work independently and under pressure.

Major Duties

- a) To collaborate with other team members to enhance IT security posture;
- b) To provide advisory and recommendations from a technology risk perspective;
- c) To administer security devices such as Firewalls, IDS/IPS, Data Loss Prevention, Endpoint Protection Software, etc.;
- d) To adopt and utilize Microsoft cloud security technologies;
- e) To administer Security Information and Event Management (SIEM) for system monitoring;
- f) To manage and handle alerts and daily reports from SIEM, firewalls and Endpoint Protection Software;
- g) To conduct studies and evaluation on security vulnerabilities and engage in patch management of security infrastructure; and
- h) To provide internal security awareness training.

Remuneration Package

The successful candidate will be rewarded with commensurate remuneration package with monthly salary ranging from \$64,780 to \$81,510. He or she will be appointed on 2 years' contract terms. In addition to 5-day week, we provide annual leave, medical and dental insurance benefits, cash allowance and a gratuity on satisfactory completion of contract which, when added to the employer's contribution to a Mandatory Provident Fund scheme, is up to 15% of the total basic salary for the contract period.

Points to Note

Close of Applications:

6 October 2024 (Sunday)

Application Procedures:

Interested candidates may apply in confidence by 1) providing a detailed resume, 2) completing the job application form available on PCPD's website (https://www.pcpd.org.hk/english/about_pcpd/career/career.html), 3) providing a cover letter in English or Chinese, stating the candidate's suitability for the job, and 4) providing copies of results of public examinations, all of which should be sent to the Human Resources Section of the PCPD by email (email address: hr@pcpd.org.hk).

Applications without all prescribed documents will not be considered.

Applicants who do not hear from us within six weeks from the date of the close of applications should consider their applications unsuccessful. All applications will be treated in strict confidence. Personal data provided will be used for recruitment purpose only and in accordance with the Code of Practice on Human Resource Management issued by the PCPD, which can be downloaded from the PCPD's website. In accordance with our data retention policy, the personal data of unsuccessful candidates collected for this recruitment exercise will be kept for 24 months from its completion and thereafter the data will be destroyed.

For enquiries, please call Ms Chan at 3423 6657.

The PCPD is an Equal Opportunities Employer.

www.pcpd.org.hk

