

**Manager, Digitalisation  
Funding Scheme Branch  
Ref: TFD511/22, 8333**

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**Job Description**

Who we are looking for:

- Creativity in new ideas and future focus vision.
- Collaboration with colleagues and the community at large.
- Work Smart, Play Smart!

**Job Duties**

- Accountable for the overall success by driving the digitalisation project's end-to-end life cycle, from design to implementation.
- Support management team of Funding Scheme branch (FSB) for digitalisation budget planning
- Manage vendors to develop, maintain and provide support to all digitalisation solutions to meet business needs
- Serve as a digital leader in communication with business users to understand their needs and manage all levels of stakeholders
- Review existing IT systems in FSB, evaluate and identify new technologies to address the operational and compliance needs for implementation
- Act as program lead on digitalisation project activities including progress meeting, requirement meeting, UAT and delivering system trainings
- Prepare and maintain documentations including design documents, training manual etc. as required to ensure proper software version control and change control are in place
- Support FSB management to utilize the big data for tracking and monitoring the performance pledges and KPIs

**Job Requirements:**

- Bachelor Degree in Computer Science, Computer Engineering or related discipline
- At least 6 years' experience in IT Application / Software development with 3 years' experience in the capacity as a System Analyst preferred
- Proficient in .Net, PHP, JavaScript programming language, skilful in MSSQL, MySQL and MariaDB
- Solid track records in medium to large-scale cloud application implementation and system integration; wide exposure in different software development tools and programming framework
- Good command of English and Cantonese

**Note:**

***Applicant may be considered for other positions if not matching the requirements of the subject position.***

**What we offer and What you'll like here:**

- Exciting new technology development (e.g. IoT, 5G, LoRA, AI etc.) to actualize your creative ideas
- Opportunities to work with our innovative and vibrant talents
- Embracing work flexibility (including Flexi-work hour and Flexi-location)
- Dynamic and energetic culture with smart outfits and sport shoes
- Academic training scholarship to take your career up a notch
- MPF Top-up and dental benefit
- Medical benefits from Day-1 with extended coverage to dependent(s)

**Apply now if you're ready to take the challenge! Do not miss this opportunity to join us to Create Value and "MAKE SMART SMARTER"!**

HKPC will take into consideration both the quantitative and qualitative requirements of the position when selecting the suitable candidates. A competitive salary package commensurate with academic qualifications and experience will be offered.

Applicants are welcome to submit application at the HKPC e-Recruitment System ([careers.hkpc.org](https://careers.hkpc.org)) in 1 week from the posting date. Recruitment will continue until the position is filled.

Personal data collected will be used for recruitment purpose only. Candidates not invited for interviews within 6 weeks may consider their applications unsuccessful and the applications will be disposed by HKPC within 12 months.