

Position: Support Officer – IT Applications
Company: Vanke Holdings (Hong Kong) Company Limited
Location: Central

Responsibilities:

- Responsible for application support, including ERP, CRM
- Handle technical support cases end-to-end as first point of contact for users
- Study and understand user's requirements, identify and bridge gaps with stakeholders
- Assist in project implementation, including UAT and other related ad-hoc projects
- Provide help desk support to internal users and ensure smooth operation of IT systems

Requirements:

- Higher Diploma/Degree in Information Technology or related discipline
- 1-2 years' relevant experience
- Knowledge in SQL
- Knowledge in Android/iOS/web application implementation
- Good communication skills and able to work with different internal and external stakeholders
- Self-motivated, responsible, well-organized, detail-oriented and willing to learn
- Proficiency in both written and spoken English and Chinese

We offer an attractive remuneration package. Interested parties please send your resume stating your present and expected salaries to suewong@vanke.com

Please read carefully the following Privacy Statement before applying: "The personal data of unsuccessful candidates collected for this recruitment exercise will be kept no more than 2 years from its completion for future recruitment use and therefore destroyed. Information provided will be used for recruitment and appointment related purpose only. The Company will handle all personal data confidentially in accordance with the Personal Data (Privacy) Ordinance."

Candidates have the right to make a data access, correction or destroy request concerning the personal data by applying to the Human Resources Department.