



For Organiser's use:

Reference No.:			
Received Date:		Time:	
Handled by			

Hong Kong ICT Awards 2014: Best Business Solution Award

Application Form

Entry Deadline: 24 January 2014 12:00 noon

Entry Form Submission – The entry deadline will be strictly enforced. Entry application will only be accepted when submitted in hard copy of the completed official application form along with written testimonies from customers (if necessary), and a CD which includes a scanned copy of your entry application to HKCS Secretariat on/before the entry deadline. For submission by post, the entry application will only be accepted according to the postmarked/stamped date (on/before the entry deadline) by the Hong Kong Post Office.

Acknowledgement of Receipt of Entry Application – HKCS Secretariat will acknowledge the receipt of each entry application by returning an official receipt bearing an entry number and HKCS stamp chop for the submission in person. For submission by post, an acknowledgement of receipt will be sent to the contact person of the entry application within 24 hours through email. If you do not receive the entry acknowledgement two days after submission of entry application, you are advised to check with the HKCS Secretariat immediately.

To: **Hong Kong Computer Society (HKCS) Secretariat**
LG1, 78 Tat Chee Avenue, Kowloon Tong, Hong Kong

Section 1

Please tick the award category to be considered:

- Hong Kong ICT Awards 2014: Best Business Solution (Application) Award **Please fill up Section 2*
- Hong Kong ICT Awards 2014: Best Business Solution (Product) Award **Please fill up Section 3*
- Hong Kong ICT Awards 2014: Best Business Solution (Internet of Things) Award **Please fill up Section 4*

Please select the business domain of your application/ product (you can select more than one option)

- Financial Services
- Information Security
- Logistics
- Retail
- Trading Services
- Others, please specify:
- Industrial Support
- Learning
- Open Source Solution
- SME Support
- Tourism Services

GENERAL INFORMATION

Company name:

Address:

Tel.:

Fax:

URL:

Name of Chief Executive Officer:

Date of Incorporation:

Business Registration No.:

Nature of Business:

No. of Employees:

Name of Holding Company (if applicable):

Section 2

[Applicable only for entry to [Hong Kong ICT Awards 2014: Best Business Solution \(Application\) Award](#)]

- The application is developed and copyrighted by Hong Kong registered companies.

ENTRY INFORMATION

Name of Application:

Operating Platform:

Development Tools:

Special Equipment Used:

No. of Users:

Please state special features of the Application with respect to the following judging criteria where appropriate.
(Please use additional sheets if necessary):

1. Innovation and Creativity

--

2. Functionality and Quality

--

3. Market and Cost Performance

--

4. Benefits and Social Impact

--

Please list the members of the project team involved in the development of the Application:

Name(s):

Role / Responsibility:

HKSAR Permanent Resident(s): Yes / No

Section 3

[Applicable only for entry to [Hong Kong ICT Awards 2014: Best Business Solution \(Product\) Award](#)]

- Product can either be (i) a software product that can be distributed and licensed to the customers for use, or (ii) in the form of an online service that can be subscribed by its users.
- The product is developed and copyrighted by Hong Kong registered companies.
- Written testimonies from at least one customer of the product must be supplied with the application.
- Detailed description of the product must be provided by either (i) printed product leaflets, brochures, or (ii) a link to a website where such information can be viewed or downloaded.
- The first 10 pages of the product usage guide must be supplied with the application (user manual, technical manual, installation manual, or other relevant manuals, depending on the nature of the product).

ENTRY INFORMATION

Name of Product:

Operating Platform:

Development Tools:

Special Equipment Used:

Target Customer:

No. of Installations:

Pricing:

Please state special features of the Application with respect to the following judging criteria where appropriate. (Please use additional sheets if necessary):

1. Innovation and Creativity

2. Functionality and Quality

3. Market and Cost Performance

4. Benefits and Social Impact

Please list the members of the project team involved in the development of the Application:

Name(s):

Role / Responsibility:

HKSAR Permanent Resident(s): Yes / No

Section 4

[Applicable only for entry to [Hong Kong ICT Awards 2014: Best Business Solution \(Internet of Things\) Award](#)]

For Application:

- The application is developed and copyrighted by Hong Kong registered companies.

For Product:

- Product can either be (i) a software product that can be distributed and licensed to the customers for use, or (ii) in the form of an online service that can be subscribed by its users.
- The product is developed and copyrighted by Hong Kong registered companies.
- At least, a beta version of the product is available and there is a pilot customer who is participating in the testing of product at the time of the application.
- Written testimonies from at least one customer of the product must be supplied with the application.
- Detailed description of the product must be provided by either (i) printed product specification or design documents, or (ii) a link to a website where such information can be viewed or downloaded.
- The first 10 pages of the product usage guide must be supplied with the application (user manual, technical manual, installation manual, or other relevant manuals, depending on the nature of the product).

ENTRY INFORMATION

Name of Application/Product:

Operating Platform:

Development Tools:

Special Equipment Used:

Target Customer:

No. of Users/Installations:

Pricing:

Please state special features of the application/product with respect to the following judging criteria where appropriate.

(Please use additional sheets if necessary):

1. Innovative use of ICT

--

2. Functionality and Quality

--

3. Market and Cost Performance

--

4. Benefits and Social Impact

--

--

Please list the members of the project team involved in the development of the company:

Name(s):

Role / Responsibility:

HKSAR Permanent Resident(s): Yes / No

Section 5

DECLARATIONS

1. We hereby declare that the information given above is correct to the best of my knowledge.
2. We hereby declare that (1) our company/ organisation owns the intellectual property right of the ICT product/ service mentioned in this application or (2) our company/ organisation is granted by the owner of the ICT product/ service mentioned in this application the rights to use the ICT product/ service mentioned in this application the rights to use this ICT product/ services to enter the contest.
3. We agree to the above entry being publicised at the discretion of the Organiser and to assist the Organiser in the associated publicity activities.
4. We hereby declare that the submitted product/service has been launched and in operation (except R&D category or stream for students).
5. I hereby declare that
 - A. the above entry is submitted ONLY to the Best Business Solution Award category in the entire Hong Kong ICT Awards 2014. I understand that if the above entry is found to be joining in other award categories (except Best ICT Startup Award) or other award streams of this award category, all related entries will be disqualified and any award / certificate granted would be withdrawn as well. In addition, below is the complete list of other entries from our company which have been submitted to the Hong Kong ICT Awards 2014:

Award Category	Award Stream	Entry name

Please if appropriate:

I declare that the above entry had won HKICTA previously and the winning title is as below. I have also highlighted the significant improvement and new elements as belows.

Award Year	Award Category	Entry name

Brief description of significant improvement and new elements:

Personal Information Collection Statement

Purpose of Collection

1. The personal data provided by the entrant will only be used for the following purposes:
 - (i) registration of entry and verification of the eligibility of the entrant;
 - (ii) correspondence with the entrants;
 - (iii) announcement of the results and award of the prizes of the Hong Kong ICT Awards;
 - (iv) publishing, printing, promotion, display and exhibition of the entry;

- (v) other purposes related to the Hong Kong ICT Awards; and
- (vi) purposes related to the purposes referred to in sub-paragraphs (i) to (iv) above.

2. It is obligatory for the entrant to provide the personal data required by this application form.

Transfer of Personal Data

3. The following data provided in this form will be transferred to and maintained by the Government for nomination to other awards and winner promotion purpose:

- (i) Organisation Name
- (ii) Name of contact person
- (iii) Contact telephone number
- (iv) Email address
- (v) Entry description

If you do **NOT** agree to the transfer of data as stated in 3.(i)-(v), please tick:

Authorised Signature:	_____	Company Chop:	_____
Name:	_____		
Title:	_____		
Date:	_____		

Please provide the following details of the contact person in your company with whom we can liaise for further information if necessary.

Name of contact person:	_____	Title:	_____
Tel.:	_____	Mobile:	_____
Fax	_____	E-mail:	_____

It is in the entrant's interest to provide as much detailed information as possible to support the application. Please read the rules and regulations before completing and returning your application. Kindly note that documents supplied are not returnable and will be destroyed by the Organiser after the assessment. For more information about the Hong Kong ICT Awards 2014: Best Business Solution Award, please visit <http://www.hkcs.org.hk/ictawards/>. For enquiry, please contact HKCS Secretariat at +852 28342228 or email to: ictawards@hkcs.org.hk. (Please quote the Entry Number in all enquiries or correspondences.)