

Associate Consultant, Industry Engagement

Digital Transformation Division

Ref: DTD430/21, 4963/HKCS/101121

Job Description

Who we are looking for:

- Creativity in new ideas and future focus vision.
- Collaboration with colleagues and the community at large.
- Work Smart, Play Smart!

What you'll do:

- Lead and deliver consultancy and/or government funded projects for fostering innovation and technology culture of the local industries. Projects, include but not limited to, seminars, conferences, exhibitions, workshops, focus groups, company visits and study missions
- Identify new project opportunities and bring them into life – from initial project concept to proposal developing and execution of project plans
- Engage and build positive relationships with a wide range of stakeholders including trade associations and government
- Responsible for proposal, report writing and project documentation
- Occasional travel to Mainland China and overseas may be required
- Support project management and ad-hoc tasks when required

You'll be a good fit if you have/are:

- Bachelor's degree in business, communication or related discipline
- At least 3 years' relevant experience in project management / marketing / communication are preferred
- Creativity in new ideas and future focus vision
- Mature, self-motivated, and able to work independently and meet tight deadlines
- Good interpersonal, presentation and communication, and report writing skills
- Good command of English, Cantonese and Putonghua

Note:

Applicant may be considered for other positions if not matching the requirements of the subject position.

What we offer and What you'll like here:

- Innovative and energetic culture with smart outfits and sport shoes
- Professional lab and latest technology to actualize your creative ideas
- 5-day work week
- Prime location with good public transport network
- MPF Top-up and dental benefit

- Medical benefits from Day-1 with extended coverage to dependent(s)
- Professional training and career advancement opportunities

Apply now if you're ready to take the challenge! Do not miss this opportunity to join us to Create Value and "MAKE SMART SMARTER"!

HKPC will take into consideration both the quantitative and qualitative requirements of the position when selecting the suitable candidates. A competitive salary package commensurate with academic qualifications and experience will be offered.

Applicants are welcome to submit application at the HKPC e-Recruitment System (careers.hkpc.org) in 1 week from the posting date. Recruitment will continue until the position is filled.

Personal data collected will be used for recruitment purpose only. Candidates not invited for interviews within 6 weeks may consider their applications unsuccessful and the applications will be disposed by HKPC within 12 months.