

## **Assistant Manager, Solutions & Partnerships**

### **Digital Transformation Division**

**Ref: DTD321/21, 4242/HKCS/130921**

#### **Job Description**

Who we are looking for:

- Creativity in new ideas and future focus vision.
- Collaboration with colleagues and the community at large.
- Work Smart, Play Smart!

#### **What you'll do:**

- Drive and execute the development of an e-platform of digital solutions that facilitate the digitalization of local SMEs in HK.
- Initiate and execute on the go-to-market, content marketing, engagement activities, digital partnerships and collaborative campaigns to foster the ecosystem of the digital platform.
- Curate and support the development of Future Skills training programs for non-techies working professionals to learn and apply low-code/no-code digital tools and other emerging technologies on their jobs for results.
- Communicate and collaborate closely with various stakeholders both internally and externally to ensure smooth execution of projects.
- Responsible for due diligence work for effective campaign management: market research, competitive analysis, data analysis, management reports, and derive learnings and insights for timely actions and continuous improvements.
- Provide support and participate in ad-hoc projects as assigned

#### **You'll be a good fit if you have/are:**

- Degree in Business Administration, Computer Science, Marketing or related discipline
- At least 3 years of relevant experience in consulting roles
- Experience in project management and ecosystem management
- Demonstrated business judgment and technical acumen, with excellent communication and presentation skills;
- Mature, self-motivated, detail-oriented, resourceful, and able to work under pressure
- Good command of English and Chinese

#### **Note:**

***Applicant may be considered for other positions if not matching the requirements of the subject position.***

**What we offer and What you'll like here:**

- Innovative and energetic culture with smart outfits and sport shoes
- Professional lab and latest technology to actualize your creative ideas
- 5-day work week
- Prime location with good public transport network
- MPF Top-up and dental benefit
- Medical benefits from Day-1 with extended coverage to dependent(s)
- Professional training and career advancement opportunities

**Apply now if you're ready to take the challenge! Do not miss this opportunity to join us to Create Value and "MAKE SMART SMARTER"!**

HKPC will take into consideration both the quantitative and qualitative requirements of the position when selecting the suitable candidates. A competitive salary package commensurate with academic qualifications and experience will be offered.

Applicants are welcome to submit application at the HKPC e-Recruitment System (careers.hkpc.org) in 1 week from the posting date. Recruitment will continue until the position is filled.

Personal data collected will be used for recruitment purpose only. Candidates not invited for interviews within 6 weeks may consider their applications unsuccessful and the applications will be disposed by HKPC within 12 months.