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InfoTech offers permanent placement, executive search and contract staff secondment services. InfoTech is one of the largest and longest established IT staff services and executive search companies in Hong Kong. Over our 30 years' corporate history, it is believed that about half of the IT working population in Hong Kong has been served by InfoTech, no matter as job seekers, placed candidates, contract staff or employers.

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## **Project Manager - RPA Systems**

### *Duties:*

- Serve a contract assignment under InfoTech's headcount, full-time second to serve a client with a public transport corporation;
- Responsible for planning and negotiating with various levels of users to prioritize tasks;
- Plan, budget and monitor variances for projects and produce weekly and monthly reports in a timely manner;
- Ensure that the projects are delivered on time, within budget, meeting user requirements and comply with sophisticated and comprehensive PMO and company policies;
- Define and complete project deliverables such as requirement specifications, functional specifications, system prototype, design specifications, test plan, test scenarios and test cases that meet PMO standards;
- Lead and supervise business process analysis, requirement analysis, design workshops, prototype sessions with users;

- Manage and supervise subordinates, contractors and vendors to execute the project plan and liaise with other IT teams;
- Lead, supervise and coordinate the research, formulation and architect of large-scale end-to-end solutions for various business units;
- Monitor solution vendors including quality assurance activities such as code review, compliance check to project standards, etc.

*Academic Requirement:*

- Degree in IT, Computer Science, Software Engineering or equivalent.

*Working Experience:*

- 15+ years in post-qualification IT experience of which 7+ years must be in similar post and in comparable capacity;
- 8+ years of full cycle software development experience;
- Knowledge of complicated cross-departmental processes;
- Knowledge of low code workflow and RPA systems like Outsystems, Automation Anywhere and UiPath is a big plus;
- Experience with large-scale projects with budget: HK\$5m+ at sizable organization with 5000+ employees;
- Extensive vendor management experience and stakeholder management experience;
- Highly organized, skillful in prioritizing/multi-tasking, detail oriented with outstanding critical thinking and problem-solving skills.

*Knowledge:*

- Solid experience in end-to-end bespoke application development life cycle including requirement analysis, application design, coding, testing, data conversion, debugging and documentation;
- Outstanding leadership with good communication, interpersonal, liaising and supervisory skills as well as charisma that motivates others to achieve project schedule;
- Knowledge of cloud technologies is desired;
- Fluent in Cantonese and English is required; Mandarin is a plus;
- Occasional travel may be required.

[Original JD](#)    Application: mailbox8@infotech.com.hk    Direct: (852) 3978 8032

**Monthly Salary Range: \$ 68000 - \$75000**