

Position	Director of Innovation and Technology
Department	Innovation & Technology
Location	Hong Kong
Reporting To	Chief Executive
Period Required From	Immediate
Period Required To	Permanent
Working Hours	The normal working hours are any 9 hours between 8am to 8pm, Monday through Friday, with the exact shift to be mutually agreed by the staff and the department, based on business demand.

COMPANY BACKGROUND

The Hong Kong Securities and Investment Institute (HKSI Institute) was established in 1997. The Institute has been working closely with government, local regulatory bodies, industry practitioners and our members to set, raise and promote professional standards for the financial services industry.

POSITION PURPOSE

To provide vision and leadership in all aspects of IT and its usage by the company, and to lead all relevant planning and budgeting and be accountable for delivery, ensuring good communication between all internal and external parties, overseeing operations, management and good practice, and ensure compliance with all relevant legal and regulatory frameworks and requirement of client and partner contracts.

KEY DUTIES & RESPONSIBILITIES

- ❖ Actively contribute to Board discussions and business strategy, particularly in terms of IT opportunities and management the IT Committee.
- ❖ Understand the business strategy, market and IT and create, own and maintain an IT vision and strategy.
- ❖ Develop the IT strategy into a roadmap of budgeted and planned projects and initiatives.
- ❖ Communicate vision, strategy and roadmaps internally and externally as appropriate.
- ❖ Actively involved in business strategies and operations, diagnose the business issue
- ❖ Ensure business systems are fit for purpose and able to deliver business objectives.
- ❖ Ensure processes and business systems are integrated and provide comprehensive management information.
- ❖ Ensure digital initiatives maximise commercial opportunities to create long-term value.
- ❖ Ensure IT infrastructure is reliable, secure and cost efficient
- ❖ Ensure all IT spends are sound investment for future growth.
- ❖ Identify the needs of business units and provide professional advice and recommendations to improve performance, productivity and efficiency
- ❖ Work with IT consultant, review and establish IT policies, procedures and standard designs, including architecture, security, disaster recovery, procurement and service

standards

- ❖ Lead and manage the IT team to enhance employees' capabilities and commitment
- ❖ Create and maintain commercially astute, stable outsource partnerships with IT suppliers and partners.
- ❖ Deliver all IT projects and share ownership of delivery of business outcomes driven by these projects. Prioritize different projects and to ensure timely deployment of IT solutions
- ❖ Ensure appropriate disaster recovery and business continuity plans and in place and regularly tested.
- ❖ Oversee other IT related administrative activities including resources planning
- ❖ Foster and drive innovation throughout the business.

QUALIFICATION & EXPERIENCES

Experience and Requirements:

- ❖ Bachelor degree or above in Technology discipline
- ❖ Min 15 years of experience, within which 8 years in leading technology team

Knowledge and/or Skills:

- ❖ Procurement, negotiation and vendor management
- ❖ Planning and organisation
- ❖ Management and leadership
- ❖ Project and Program Management
- ❖ Cyber Security, User Authentication and Administration, Data and Systems Protection
- ❖ Other technical skill for considerations:
 - Web, ecommerce, SaaS, IP technologies
 - Software architecture, design and development, methodologies and Systems Operations
 - Commercial product launch
 - Business systems, process and organisation design
 - Digital, SEO and Web marketing
 - Cloud, BigData, Data Warehousing, Systems Integration and Data Portals
 - Networks, PC/Mac, storage, messaging, fixed and mobile telephony

ATTRIBUTES

- ❖ A genuine leader, who is proactive and business-driven
- ❖ A great, positive communicator, who is genuinely interested in IT and abreast of new thinking
- ❖ A listener and analytical thinker, who is able to deal with ambiguity
- ❖ A good planner, who is able to drive for results with strong problem solving skill and timely decision making ability

For those who are interested, please email your resume with expected salary to the HR Manager to hr_recruit@hksi.org.

A competitive remuneration package will be offered to the successful candidate.

For more information of HKSI Institute, please visit our website at www.hksi.org
(Data collected will be used for recruitment purposes only)