



Professional Workshops on Data Protection Enrolment Form

Applicant's information

Full Name: (Mr./Ms./Mrs.) _____ (see important note below)

Company Name: _____

Position: _____ Email: _____

Contact Person (if any): _____ Telephone: _____

Mailing address: _____ (For sending official receipt)

Member of PCPD's Data Protection Officers' Club ("DPOC") and supporting organization will enjoy a 20% discount on the course fee. Please visit PCPD's website (<http://www.pcpd.org.hk/english/activities/workshop.html>) to view the list of supporting organizations.

(please tick as appropriate)

I am/Our Company is a member of DPOC, Membership Number: _____

I am/Our Company is a member of the supporting organization:
Name of Supporting Organization: _____
Membership Number (if any): _____

PCPD Internal use
Verified by CC Div.:

Any personal data provided in this form will only be used for the purpose of carrying out the above-mentioned workshop(s) and mailing PCPD's publications and promotional materials of future educational workshops to you. You are required to supply the data in order to attend the workshop(s). You have rights of access and correction with respect to your personal data. If you wish to exercise these rights with respect to your personal data held by us, please contact the Assistant Manager (Corporate Communications) of the PCPD.

I **WISH** to receive promotional materials from the PCPD in future.
(please tick as appropriate)

Enrolment:

- To enrol in the workshop, please return the completed enrolment form to PCPD by fax (28777026) or by email (workshop@pcpd.org.hk). PCPD will confirm the reservation by phone.
- Attach a crossed cheque (including your name at the back) payable to "**Privacy Commissioner For Personal Data**" with the completed enrolment form and send to the **Assistant Manager (Corporate Communications), Office of the Privacy Commissioner for Personal Data, 12/F, 248 Queen's Road East, Wanchai, Hong Kong**. Application will be accepted on a first-come-first-served basis and will be confirmed by email.

Payment:

Cheque No. _____ Amount: _____ Bank _____

Issue official receipt to: (please tick as appropriate) applicant's name company name

IMPORTANT NOTE: PCPD reserves the right to cancel or make any changes to the workshop. No refund will be made unless the workshop is cancelled. In the event of cancellation of the workshop, a refund cheque will be made payable to the workshop applicant in his/her own name above. To avoid delay in processing, please provide your full name in the application form.

Name of Applicant: (Mr./Ms./Mrs.) _____

Course details

Venue: Conference Room, Office of the Privacy Commissioner for Personal Data
Room 1301, 13/F, 248 Queen’s Road East, Wanchai, Hong Kong

Please select the course you wish to attend (*please tick as appropriate*):

Date and Time	Course Code	Course	Medium of Instruction	Standard Fee	Discounted Fee
December 2011					
6 Dec 2-5pm	IT-1	Data Protection in Internal IT Management [New Topic]	Cantonese	<input type="checkbox"/> \$450	<input type="checkbox"/> \$360
7 Dec 2-5pm	BF-10	Data Protection in Banking/Financial Services	Cantonese	<input type="checkbox"/> \$450	<input type="checkbox"/> \$360
8 Dec 2-5pm	PM-3	Data Protection in Property Management Practices	Cantonese	<input type="checkbox"/> \$450	<input type="checkbox"/> \$360
13 Dec 2-5pm	HR-8	Data Protection in Human Resource Management [▲]	Cantonese	<input type="checkbox"/> \$450	<input type="checkbox"/> \$360
14 Dec 2-5pm	DAR-9	Data Protection and Data Access Request [▲]	Cantonese	<input type="checkbox"/> \$450	<input type="checkbox"/> \$360
January 2012					
10 Jan 2-5pm	DM-9	Data Protection in Direct Marketing Activities [▲]	Cantonese	<input type="checkbox"/> \$450	<input type="checkbox"/> \$360
11 Jan 2-5pm	IT-2	Data Protection in Internal IT Management [New Topic]	Cantonese	<input type="checkbox"/> \$450	<input type="checkbox"/> \$360
12 Jan 2-5pm	CPD-10	Legal Workshop on Data Protection*	Cantonese	<input type="checkbox"/> \$450	<input type="checkbox"/> \$360
February 2012					
7 Feb 2-5pm	IT-3	Data Protection in Internal IT Management [New Topic]	Cantonese	<input type="checkbox"/> \$450	<input type="checkbox"/> \$360
8 Feb 2-5pm	HR-9	Data Protection in Human Resource Management [▲]	Cantonese	<input type="checkbox"/> \$450	<input type="checkbox"/> \$360
15 Feb 2-5pm	INS-1	Data Protection in Insurance [New Topic]	Cantonese	<input type="checkbox"/> \$450	<input type="checkbox"/> \$360
16 Feb 2-5pm	CPD-11	Legal Workshop on Data Protection*	Cantonese	<input type="checkbox"/> \$450	<input type="checkbox"/> \$360
21 Feb 2-5pm	DAR-10	Data Protection and Data Access Request [▲]	Cantonese	<input type="checkbox"/> \$450	<input type="checkbox"/> \$360
22 Feb 2-5pm	BF-11	Data Protection in Banking/Financial Services	Cantonese	<input type="checkbox"/> \$450	<input type="checkbox"/> \$360
28 Feb 2-5pm	PM-4	Data Protection in Property Management Practices	Cantonese	<input type="checkbox"/> \$450	<input type="checkbox"/> \$360
March 2012					
6 Mar 2-5pm	IT-4	Data Protection in Internal IT Management [New Topic]	Cantonese	<input type="checkbox"/> \$450	<input type="checkbox"/> \$360
7 Mar 2-5pm	DM-10	Data Protection in Direct Marketing Activities [▲]	Cantonese	<input type="checkbox"/> \$450	<input type="checkbox"/> \$360
14 Mar 2-5pm	BF-12	Data Protection in Banking/ Financial Services	English	<input type="checkbox"/> \$450	<input type="checkbox"/> \$360
20 Mar 2-5pm	CPD-12	Legal Workshop on Data Protection*	English	<input type="checkbox"/> \$450	<input type="checkbox"/> \$360
21 Mar 2-5pm	INS-2	Data Protection in Insurance [New Topic]	Cantonese	<input type="checkbox"/> \$450	<input type="checkbox"/> \$360
27 Mar 2-5pm	TT-5	Train the Trainers in Data Protection	Cantonese	<input type="checkbox"/> \$450	<input type="checkbox"/> \$360

* Application for accreditation by the Law Society of Hong Kong is being sought.

▲ 3 CPD points will be awarded under the Insurance Intermediaries Quality Assurance Scheme. Please tick if you require the CPD points. Yes No

Notes:

1. Application will be accepted on a first-come-first-served basis and will be confirmed by email.
2. In case the preferred class is full, PCPD will arrange the participant to attend class on other date.
3. The PCPD reserves the right to modify the content, cancel or change the date of the workshop.
4. Enquiry: Ms. Penny Chan 2877 7152 or Mr. Billy Cheung 2877 7159 or visit www.pcpd.org.hk

(SupOrg)